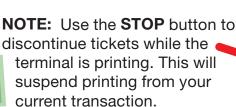


- The Missouri Lottery is dedicated to the integrity of our products, players and retailers.
- The **Do The Right Thing** program helps ensure player and retailer protection, maintains the integrity of Lottery games and instills confidence and loyalty in your business.
- With your continued partnership and dedication, retail sales and commissions will continue to grow, and proceeds to Missouri education will soar!

### **SUPPLIES AND SELLING**

ALWAYS collect payment BEFORE printing any lottery tickets.

VERIFY the price of the tickets with player, using the confirmation screen on your terminal. Do not accept EBT as a form of payment.



- NEVER manually enter debit/credit card numbers, and ensure full approval on debit/credit machines for ANY purchase.
- Verify Scratchers® packs upon delivery against manifest **BEFORE** confirming and activating.
- Track Scratchers sales and inventory by GAME,

  PACK and TICKET numbers and record daily.
- Check mail/messages for important information such as removing Scratchers.
- Keep Scratchers inventory in a **SECURE** locked location when unattended.
- Lock terminal when you are not present and safeguard **PASSWORD**.
- Store Draw Games ticket rolls in a cool dry and secure area, and do **NOT** transfer to any other store location.

Do the Right Thing by Following These Best Practices

Manage Lottery games successfully, while ensuring the integrity and security of our business and yours!



## **RESPONSIBLE GAMING**

Verify players are at least 18 years old by checking the **BORN ON DATE** at the top of the Draw Games terminal.

Confirm Player
Transaction Display
signs and ESMM
monitors are present,
turned on and VISIBLE
on the front counter.



Discourage underage use by keeping Lottery vending machines in LINE OF SIGHT, and use the remote key fob to disable the machine when needed.



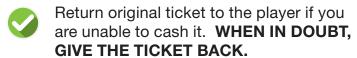
Ensure brochures with problem gambling resources are easily **ACCESSIBLE** for players and all employees understand responsible gaming information.

# **CASHING**

Use the **INQUIRY** button on terminal to check potential winners.

Pay all winners of \$600 or less, and **DEFACE** all paid tickets/redeemed coupons (i.e. mark through the bar code, tear ticket in half, etc.).

Advise winners of more than \$600 to **SIGN** the ticket back and make an appointment to redeem at any Lottery regional office.



## HELP CUSTOMERS PLAY RESPONSIBLY

Responsible play of the Lottery begins with the player, but sometimes players need reminders and resources to keep them on track.

It's important for retailers to recognize the signs of problem gambling. Be aware if customers show any of these behaviors, which could indicate a potential gambling problem:



Returning frequently to "get even" after experiencing losses;



Increasing spending to reach a higher level of excitement;



Trying to win back losses and



Gambling to escape problems or to feel better.

If you notice a customer showing any of these signs, offer them the Lottery-provided brochure containing problem gambling resources or discreetly print Bets Off information using the GAMBLING PROBLEM? button on your terminal and hand it to them along with their tickets.



IF GAMBLING BECOMES MORE THAN JUST A GAME TO YOUR **CUSTOMERS, THERE IS FREE HELP AVAILABLE.** 



Phone:

1-800-426-2537 or 1-888-238-7633

-888-BETS 0FF

888betsoff.org

Email:

freehelp@888betsoff.org

Calls made to 1-800-GAMBLER in Missouri are automatically redirected to Missouri-based Bets Off services.

### QUESTIONS?

#### **MOLOTTERY RETAILER** HOTLINE

(866) 665-6883

#### RETAILER **PORTAL**

retailer.molottery.com

#### **IGT EQUIPMENT HOTLINE**

(800) 729-4832

Direct your players to MOLottery.com or (573) 751-4050.

**Regional Office locations:** 

JEFFERSON CITY 1823 Southridge Dr. Jefferson City, MO 65109 **SPRINGFIELD** 1506 E. Raynell Place Springfield, MO 65804

KANSAS CITY 3630 Arrowhead Ave. Independence, MO 64057

ST. LOUIS 1831 Craig Park Ct. St. Louis, MO 63146



